

FLORIDA GULF COAST CLUSTER
January 12th, 2017 – January 22th, 2017
Florida Classic Park, Brooksville, Florida

LETTER TO VENDORS

This letter is being sent to ALL vendors who have participated in the past, or are considering participating in the 2017 Florida Gulf Coast Cluster.

The following is a list of the requirements that will be enforced for the 2017 shows with "NO EXCEPTIONS".

All accepted Vendors SHALL have all monies owed, paid in full before being allowed to set up their booth. **"NO EXCEPTIONS"**

If payment is not received in full by 12/01/2016, there will be no guarantee of a particular space, as the spaces will be filled on a paid-in-full basis starting 12/02/2016. This is necessary due to the preparations for the show.

There will be NO refunds FOR VENDORS OR RV SPACES after December 1, 2016.

Times will be designated to restock your booth and will be enforced. If you have very large deliveries to the park, (Semi-Trucks) we suggest the deliveries be made later in the afternoon. If you have clients coming to pick up product, your clients WILL be expected to pay to enter the park. NO EXCEPTIONS.

Clients may only park behind your booth for loading and will have a maximum of 15 minutes.

If you work from a trailer and it is part of your booth, you MUST rent a space large enough to include the tongue of the trailer.

Several vendors rent tents (SUNSHINE TENT RENTAL) that are set up the week prior to the shows. Your space will NOT be reassigned once it is assigned. Be prepared and arrive early enough and have the correct means to set up your booth. While we will make every effort to accommodate all, your space could be between 2 of the preset tents. The tents CANNOT be moved there might not be any other spaces available.

All vendors agree to be packed up, cleaned up and off the property by 12:00 NOON on Tuesday after the first cluster (Vendors only staying the first week) and by 12:00 NOON on Monday after the second cluster (for Vendors staying the second cluster or for both clusters). You will be charged for another day if you stay past 12:00 NOON.

A fire extinguisher is required in each booth.

These guidelines have been set in order to make this event the most convenient for all involved and to prevent any traffic jams or road blockages.

Please feel free to contact me with any questions or suggestions you might have.

Thank You,

Dan Dahlberg, Vendor Chairman (941)232-9482 ddahlb3830@aol.com

Mary Manning – RV RESERVATIONS
(813)215-3580 Marydoxy.ms@gmail.com

Sunshine Tent Rental – P.O. Box 351, Brooksville, Florida 34601 (352)796-5394

FGC Cluster reserves the right to accept or deny any applications received.

FLORIDA GULF COAST CLUSTER

Florida Classic Park, Brooksville, Florida

Dates: Thursday, January 12, 2017 thru Sunday, January 22, 2017

Vendor Information: 6% Florida States Sales Tax Included

10 day fee for Cluster I & II

10 X 20	20 X 20	30 X 20	40 X 20
\$700	\$1,200	\$1,650	\$2,100

5 day fee for Cluster I OR II

10 X 20	20 X 20	30 X 20	40 X 20
\$380	\$635	\$895	\$1,200

20 AMP Electric Service is available at **\$10 per day per plug per day, please include in payment!!!!**. We will take checks, money orders, or credit cards. Your space must be paid in FULL by 12/1/2016.

No Vendor will be allowed to set up until all fees owed are paid in full!

THERE WILL BE NO REFUNDS AFTER 12/1/2016.

Set-up days will start Sunday, January 8th, 2017 and Wednesday, January 11th, 2017. Vendors wishing to arrive earlier must have prior approval. Please inform us when you plan to arrive on the show grounds.

There will be NO charge for Monday and Tuesday, for the Specialties **except for electric and early camping**.

There will be special parking areas for unloaded trailers, as well as designated area for vendor car parking or parking will be in the General parking lot. Free access passes will be available. If you work out of your trailer, you must reserve space wide enough to accommodate the trailer, including the tongue.

All Vendor merchandise will be confined to the booth space.

Vendor Chairman: Dan Dahlberg
Ddahlb3830@aol.com (941)232-9482

RV Reservation Contact: Mary Manning-Stolz
Marydoxy.ms@gmail.com (813)215-3580

Booth Tent Reservations: Bob Rance/Sunshine Tent Company
P.O. Box 3512, Brooksville, FL 34601 (352)796-5394

FLORIDA GULF COAST CLUSTER

Early reply is imperative to reserve space. Please sign and return forms with FULL PAYMENT to Vendor Chairman by December 1, 2016. Payment, IN FULL, is due no later than December 1st, 2016. Any monies received after December 1st, 2016, must be paid by money order, credit card, or Cashier's check. There will be **no personal checks** accepted after December 1st, 2016.

You are being given first opportunity to participate in our show. After December 1st, 2016, all sites are first come. Final acceptance for contracts will be December 15th, 2016.

NO EXCEPTIONS DUE TO TIME CONSTRAINTS

I read the Vendor information above and I agree to honor all request.

I wish to attend BOTH Cluster I & II _____ YES _____ NO

I wish to attend only ONE Cluster, please specify _____ I or _____ II

Booth Size _____ Electric required Y/N _____ 20 Amp Only **Please include in payment 10.00 per day**

Check Amount \$ _____ Check Number _____ Date _____

SUNSHINE TENT RENTAL _____ YES _____ NO Tent Size Requested _____

All booth spaces are 20' deep.

Booth Location _____ (PREFERENCE)

Booth Name _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ Cell _____ Fax _____

Email Address _____

Approximate Date of Arrival _____

Type of Merchandise or Service _____

Name of Insurance Company _____

You MUST include a copy of your current Liability Insurance.

You are required to carry \$1,000,000.00 per occurrence business liability insurance.

SIGNATURE _____

A fire extinguisher is required in each booth.

Make checks payable to: Florida Gulf Coast Cluster, and mail to:

Dan Dahlberg, Vendor Chairman

8036 Rio Bella Pl University Park, FL 34201

Ddahlb3830@aol.com

If you wish to reserve an RV space please contact Mary Manning-Stolz (813)214-3580 or

Marydoxy.ms@gmail.com

Please let Mary know that you are a Vendor.

SUNSHINE TENT RENTAL – BOB RANCE – (352)796-5394

FLORIDA GULF COAST CLUSTER HAS THE RIGHT TO ACCEPT OR DENY ANY APPLICATION RECEIVED.

FLORIDA GULF COAST CLUSTER

HOLD HARMLESS AGREEMENT

The undersigned Vendor, agrees to hold harmless the Show Hosting Kennel Club, Florida Gulf Coast Cluster and FCP for any problems, claims, legal action or disputes taken against the Show Hosting Club, which may result from the Vendor doing business at that Shows. (including the installation and take down of the Vendor's both).

The Vendor also agrees that this Hold Harmless Agreement will pertain to any person or persons employed by or assisting the Vendor at the shows. You are required to carry \$1,000,000.00 per occurrence business liability insurance. **A valid certificate of insurance must accompany this contract.**

The Vendor further agrees to have sufficient liability insurance to cover possible actions brought against the Vendor, or the Vendor's employees or assistants, and to be liable for defending, or for the expense of defending itself against any claim, legal action, or dispute arising out of the Vendor doing business at that show.

Signature

Date

Printed Name & Title of Vendor

Address

City, State & Zip Code

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